

**Appendix 1 to the Rules of projects' evaluation and student activities at SGH –  
Evaluation rules of student activity applied to students of MA studies, who are not  
graduates of SGH**

**[Evaluation Rules]**

§ 1.

1. Student activity within the student union, university student organisation or association registered in other universities than SGH is subject to the evaluation process. The points for the above-mentioned student activity are granted to students who are not graduates of SGH.

2. The evaluation period for which the evaluation of student activity as stipulated in clause 1 is granted according to the § 6 Clause 3 of the Rules. Generally, the evaluation period should be identical to the one applied to SGH student organisations, however, it is allowed to extend this period by a maximum of two weeks.

3. The points mentioned in Clause 1 are granted by the Evaluation Team upon the student's request within three weeks from the date of its submission to the Team's Chair.

4. The request should include a duly completed form using the specimen published as Appendix 2 to the Rules (in Polish or English) signed by the President/Chairperson of the particular organisation or its university supervisor.

5. A student who applies for the points for student activity in more than one organisation has to submit a separate form for each organisation.

6. The evaluation of the student activity projects applied to students as stipulated in Clause 1 is based on categories and criteria described in the Rules and according to the scope of the relevant, evaluated projects.

7. In case of any discrepancies (i.e. withholding essential or providing false information concerning the project participation), the student's request will be rejected without the right to appeal to the Evaluation Team.

8. The Team Chair is responsible for contacting the students described in Clause 1.

**[Appellation against the evaluation result]**

§ 2.

1. The student (as stipulated in §1 Clause 1) may appeal against the Team evaluation result and request for re-assessment.

2. The student should submit the request for re-assessment providing the following details:

- 1) Student's first name and surname, Student's ID number (numer albumu);
- 2) Contact details (phone number and email address).

3. The request (appellation) mentioned in Clause 2 shall be submitted to the Team Chair within seven days from the date of granting the student activity evaluation points by the Team.